

Code of Ethics

Board of Interior Design

I shall work with this general objective & that my duty is not only to myself, but also to my fellowmen, my country and God.

I shall uphold the ideals and follow the norms of conduct of a noble profession and endlessly endeavor to further its just ends.

I shall humbly seek success not through the measure of solicited personal publicity but by industrious application to my work, strive to merit a reputation for quality of service and for fair dealing.

I shall ask from all fair remunerations for my services while expecting and asking no profits from any other source.

I shall hold the interest of my client over and above any self-interest for financial returns.

I shall exercise my professional prerogatives always with impartiality and disinterestedness.

I shall not allow my private business investments or venture to affect or influence my professional judgment to the detriment of the trust place upon me.

I shall always keep my moral responsibilities towards my colleagues.

I shall inspire by my behavior the loyalty of my associates and subordinates and take upon me the mentorship of the aspirants to the profession.

I shall confine my criticisms and praises of the works of colleagues within constructive and inspirational limits and never resort to these means to further malicious motives.

I shall dedicate myself to the pursuit of creative endeavor towards the goal of enlightened Art and Science, generously sharing with colleagues, friends and strangers alike the benefits of my experience and experiments.

I

THE RESPONSIBILITIES OF THE PROFESSION

Conditions Governing Professional Conduct

The profession of Interior Design calls for man of the highest integrity, judgment, business acumen and artistic and technical ability. An interior designer's honesty of purpose must be above suspicion; he acts as professional adviser to his client and his advice must be unprejudiced; he has moral responsibilities to his professional associates and subordinates; he is engaged in a profession which carries with it certain responsibilities to the public. These duties and responsibilities cannot be properly discharged unless his motives, conduct, sense of moral values and ability are such as to command respect and confidence.

II

THE RESPONSIBILITIES OF THE INTERIOR DESIGNER

A. In Relation To His Client

A-1 The Interior Designer may introduce to a prospective Client the professional services he is able to perform provided it is limited to presentation of examples of his professional experience and does not entail the offering of free preliminary sketches or other services without the benefit of an agreement with the Client for legitimate compensation. The same holds true for an Interior Designer whether employed by or is the proprietor of a furniture, drapery or allied supply firm. A separate interior designer's fee should always be charged for

interior designer services except when this is limited only to consultative advice and minor sketches needed to help sell the products.

A-2 The Interior Designer shall acquaint or ascertain from the Client at the very inception of their business relationship the exact scope of services and the corresponding professional charges.

A-3 The Interior Designer shall explain the conditional character of estimates other than estimates submitted in the form of actual proposals by contractors and in no case shall he guarantee any estimates or costs of work. Neither shall he mislead his Client as to the probable cost of the work in order to secure a commission.

A-4 The Interior Designer shall consider the needs and stipulations of his Client and the effects of his work upon the life and well-being of the public and the community as a whole, and to endeavor to meet the aesthetic and functional requirements of the project commensurate with the Client's appropriation.

A-5 The Interior Designer shall charge his Client for services rendered, a professional fee commensurate with the work involved and with his professional standing and experience based upon the basic minimum fee prescribed by the Philippine Institute of Interior Designers (P100).

A-6 The Interior Designer shall be compensated for his services solely through his professional fee charged directly to the Client. He shall not accept nor ask for any other returns in whatever form from any interested source other than the Client.

B. In Relation to the Architect

B-1 The Interior Designer shall not, without prior consent of the Architect, when an architect is involved, make any architectural changes in plans or in specifications.

B-2 The Interior Designer shall not make malicious criticisms of the structure or plans of the Architect.

B-3 The Interior Designer shall work in cooperation with the Architect to ensure the success of the project.

B-4 The Interior Designer shall not make any architectural plans for any building or project to be signed by any licensed architect but passed on as the work of an Interior Designer's firm, unless he too is a licensed architect.

C. In Relation to Manufacturers, Contractors, and Suppliers

C-1 The Interior Designer shall not at any time receive commission, discounts, fees or favors from agents or firms handling furniture, drapery or other building and decorative supplies which may place him in a reciprocal frame of mind. He may, however, accept market discount which shall be credited to the Client.

C-2 The Interior Designer shall immediately, upon his personal knowledge and inspection, reject or condemn materials or workmanship which are not in conformity with the specifications in the contract documents in order not to cause unnecessary delay and additional expense to the manufacturer or contractor. The Interior Designer shall give the manufacturer every reasonable aid to enable him to fully understand the specifications of the contract by furnishing clear, definite and consistent information in all pertinent documents to avoid unnecessary mistakes which may involve extra costs to the manufacturer or contractor.

D. In Relation to His Colleagues and Subordinates

D-1 The Interior Designer shall not render professional services without compensation except for small, civic or community projects. He shall neither offer nor provide preliminary services on a conditional basis prior to definite agreement with the Client for the commission of the projects.

D-2 The Interior Designer shall not knowingly compete with other interior designers on the basis of difference of professional charges, nor use donation as a device for obtaining competitive advantage except for worthy civic projects. Neither shall he submit solicited or unsolicited sketches or drawings in competition with other interior designers unless agreed upon by architects involved.

D-3 The Interior Designer shall not under any circumstance nor through any means seek commission already known to him as previously endowed to another Interior Designer whether such endowment has been definitely agreed upon or still in the process of negotiation.

D-4 The Interior Designer shall not undertake a commission for which he knows another Interior Designer has been previously employed until he has notified such other Interior Designer of the fact in writing and had conclusively determined that the original employment has been terminated and has been duly compensated for.

D-5 The Interior Designer shall not knowingly injure falsely or maliciously, the professional reputation, prospects or practice of another Interior Designer for the same project and client, except with the knowledge of such Interior Designer or unless such Interior Designer's work has definitely been terminated, or involving criticism of public projects financed with public funds.

D-6 The Interior Designer shall not, in any case, engage as a competition in any Interior Designer Competition when he has direct relations with the formulation of the Programs thereof or when he has been engaged to act as professional adviser of juror for such competition. Neither shall the Interior Designer accept and act as professional adviser of juror in any Interior Designer competition when he has any information or has reviewed or assisted in the preparation of any competition design entered. Nor shall an Interior Designer, retained as professional adviser in a competition, accept employment as an Interior Designer for that competition project except as Consulting Interior Designer.

D-7 The Interior Designer shall inspire the loyalty of his employees and subordinates by providing them with suitable working conditions, requiring them to render competition and efficient services and paying them adequate and just compensation there for . He shall tutor and mentor the young aspirants towards the ideals, functions, duties and responsibilities of the profession.

D-8 The Interior Designer shall unselfishly give his share in the interchange of technical information and experience among his colleagues and young aspirants and do his part in fostering unity in the fellowship of the profession.

E. In Relation to the People

E-1 The Interior Designer shall seek opportunities to be of constructive service in civic and urban affairs and, to the best of his ability, advance the safety, health and well-being of the people and the community as well as the promotion, restoration or preservation of the general amenities and other examples of historic and architectural heritage of the nation.

E-2 The Interior Designer shall promote the interest of his professional organization and do his full part of the work to enhance the objectives and services of the organization. He should share in the interchange of technical information and experience with the other design professions and the building industry.

E-3 The Interior Designer as a good citizen shall abide and observe the laws and regulations of the profession in the Philippines. He shall, at no time, act in a manner detrimental to the best interest of the profession.

E-4 The Interior Designer shall not mislead the public through advertisements, signs, or printed matter citing his professional specialization unless such qualifications are well known facts or sanctioned by professional consensus and years of experience. This Code of Ethics shall take effect after fifteen (15) days following the completion of its publication in the Official Gazette. Adopted in the City of Manila this 11th day of February, 1985.